



Education With Heart  
Éducation avec coeur

## SCHOOL CODE OF CONDUCT CODE DE CONDUITE DE L'ÉCOLE

	All Settings	Hallways	Playground (Outside)	Gatherings	Gymnasium	Lunch Time
<b>Respect Ourselves</b>	<ul style="list-style-type: none"> <li>➤ Be on task</li> <li>➤ Give your best effort</li> <li>➤ Be prepared for class</li> </ul>	<ul style="list-style-type: none"> <li>➤ Walk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Have a plan : activity or game</li> <li>➤ Play safe</li> <li>➤ Be active</li> </ul>	<ul style="list-style-type: none"> <li>➤ Be attentive</li> </ul>	<ul style="list-style-type: none"> <li>➤ Wear proper footwear</li> <li>➤ Wear your gym clothes</li> <li>➤ Participate to the best of your abilities</li> </ul>	<ul style="list-style-type: none"> <li>➤ Select healthy food</li> <li>➤ Eat your own food</li> </ul>
<b>Respect Others</b>	<ul style="list-style-type: none"> <li>➤ Respect authority</li> <li>➤ Be kind</li> <li>➤ Hands and feet to yourself</li> <li>➤ Help others</li> <li>➤ Share</li> </ul>	<ul style="list-style-type: none"> <li>➤ Use an inside voice</li> <li>➤ Leave room for others</li> <li>➤ Always walk</li> <li>➤ Respect artwork on the walls</li> <li>➤ Put shoes/boots on the boot racks</li> </ul>	<ul style="list-style-type: none"> <li>➤ Play safe</li> <li>➤ Include others</li> <li>➤ Share equipment and take turns</li> <li>➤ Respect game rules</li> <li>➤ No put downs</li> </ul>	<ul style="list-style-type: none"> <li>➤ Face the speaker</li> <li>➤ Listen to the speaker</li> <li>➤ Enter and leave quietly</li> <li>➤ Show appreciation</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cooperate and share</li> <li>➤ Play safe</li> <li>➤ Be aware of your surroundings</li> </ul>	<ul style="list-style-type: none"> <li>➤ Use an inside voice</li> <li>➤ Practice good table manners</li> <li>➤ Stay at your desk</li> <li>➤ Obey the lunch time supervisors</li> <li>➤ Do not leave until you are dismissed</li> </ul>
<b>Respect property</b>	<ul style="list-style-type: none"> <li>➤ 3 R's – Reduce Re-use Recycle</li> <li>➤ Don't litter</li> <li>➤ Keep our school clean</li> <li>➤ Take care of your belongings</li> <li>➤ Respect school materials</li> </ul>	<ul style="list-style-type: none"> <li>➤ Keep the hallways clean</li> <li>➤ Keep your locker closed and neat</li> <li>➤ Wear inside shoes</li> </ul>	<ul style="list-style-type: none"> <li>➤ Use the equipment properly</li> <li>➤ Put litter in garbage cans</li> <li>➤ Return borrowed equipment</li> </ul>	<ul style="list-style-type: none"> <li>➤ Be respectful of all displays</li> </ul>	<ul style="list-style-type: none"> <li>➤ Use the equipment safely and responsibly</li> <li>➤ Keep equipment in good condition</li> <li>➤ Wear proper gym shoes</li> </ul>	<ul style="list-style-type: none"> <li>➤ Pick up and clean around your desk</li> </ul>

Name: \_\_\_\_\_

Homeroom \_\_\_\_\_



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	Partout dans l'école	Corridors	Cours de récréation	Lieu de rassemblement	Gymnase	L'heure du dîner
<b>Se respecter</b>	<ul style="list-style-type: none"> <li>➢ Fais ton travail</li> <li>➢ Donne ton meilleur effort</li> <li>➢ Sois prêt pour la classe</li> </ul>	<ul style="list-style-type: none"> <li>➢ Marche</li> </ul>	<ul style="list-style-type: none"> <li>➢ Planifie une activité/ un jeu</li> <li>➢ Joue en sécurité</li> <li>➢ Reste actif</li> </ul>	<ul style="list-style-type: none"> <li>➢ Porte attention</li> </ul>	<ul style="list-style-type: none"> <li>➢ Porte les espadrilles</li> <li>➢ Porte les vêtements de gymnase</li> <li>➢ Participe du mieux que tu peux</li> </ul>	<ul style="list-style-type: none"> <li>➢ Choisis des aliments sains</li> <li>➢ Mange ta nourriture</li> </ul>
<b>Respecte les autres</b>	<ul style="list-style-type: none"> <li>➢ Respecte l'autorité</li> <li>➢ Sois gentil</li> <li>➢ Garde tes mains et tes pieds pour toi</li> <li>➢ Aide les autres</li> <li>➢ Partage</li> </ul>	<ul style="list-style-type: none"> <li>➢ Parle d'une voix normale</li> <li>➢ Laisse de l'espace pour les autres</li> <li>➢ Marche toujours</li> <li>➢ Respecte les affiches/travaux sur les murs</li> <li>➢ Mets tes bottes / chaussures sur l'étagère</li> </ul>	<ul style="list-style-type: none"> <li>➢ Joue en sécurité</li> <li>➢ Inclus les autres</li> <li>➢ Prends des tours et partage l'équipement</li> <li>➢ Respecte les règles du jeu</li> <li>➢ N'abaisse pas les autres</li> </ul>	<ul style="list-style-type: none"> <li>➢ Regarde la personne qui parle</li> <li>➢ Écoute la personne qui parle</li> <li>➢ Entre et sors en silence</li> <li>➢ Démontre de l'appréciation</li> </ul>	<ul style="list-style-type: none"> <li>➢ Coopère et partage</li> <li>➢ Joue en sécurité</li> <li>➢ Porte attention autour de toi</li> </ul>	<ul style="list-style-type: none"> <li>➢ Parle d'une voix normale</li> <li>➢ Utilise les bonnes manières de table</li> <li>➢ Reste à ton pupitre</li> <li>➢ Obéis le surveillant du dîner</li> <li>➢ Ne quitte pas la classe avant d'avoir eu la permission</li> </ul>
<b>Respecte l'école et son environnement</b>	<ul style="list-style-type: none"> <li>➢ 3 R – Réduire</li> <li>➢ Reutiliser</li> <li>➢ Recycler</li> <li>➢ Ne pas jeter les déchets par terre</li> <li>➢ Garde ton école propre</li> <li>➢ Prends soin de tes biens</li> <li>➢ Respecte tous les biens/ matériaux de l'école</li> </ul>	<ul style="list-style-type: none"> <li>➢ Garde les corridors propres</li> <li>➢ Garde ton casier fermé et propre</li> <li>➢ Porte tes chaussures d'intérieur</li> </ul>	<ul style="list-style-type: none"> <li>➢ Utilise l'équipement de la bonne façon</li> <li>➢ Mets les déchets dans la poubelle</li> <li>➢ Retourne l'équipement emprunté</li> </ul>	<ul style="list-style-type: none"> <li>➢ Respecte toutes les affiches / travaux/expositions</li> </ul>	<ul style="list-style-type: none"> <li>➢ Utilise l'équipement de manière responsable et sécuritaire</li> <li>➢ Garde l'équipement en bonne condition</li> <li>➢ Porte tes espadrilles</li> </ul>	<ul style="list-style-type: none"> <li>➢ Ramasse et nettoie autour de ton pupitre</li> </ul>

# STUDENT AGENDA USAGE

## Student Agenda/Handbook

The agenda includes a copy of the École Mountain View School Handbook, which provides information about the school such as, important dates, student expectations, school activities and more. The cost for each agenda is \$9.00.

The agenda serves many purposes. It is meant to be:

1. A primary communication tool between home and school.
2. A tool for recording school assignments.
3. A tool which promotes and teaches good organizational habits.
4. A carrier for notes, newsletters, and other information coming home from school.
5. An information resource for students. (maps, quizzes, games, interesting websites, multiplication grid etc...)

In order to better meet the learning needs of the students, enhance home – school communication, and to facilitate consistency for parents with children in more than one class we are asking that each stakeholder be responsible for the following:

### **Students are to:**

- make sure the agenda is brought back and forth from home to school every day
- make sure that all assignments are recorded before taking the agenda home
- make sure assignments are checked off when complete
- ensure that a parent/guardian checks and initials the agenda daily

### **Parents/Guardians:**

- check to see that assignments are being recorded and checked off when completed
- initial your child's agenda on a daily basis
- use the agenda as a primary communication tool between yourself and your child's teacher

### **Teachers:**

- will check agendas regularly for appropriate use, parent initials and any communication from home
- will respond in a timely fashion to any communication from home
- provide time for students to record the appropriate information in their agendas

## **École Mountain View School Mission, Vision and Values**

Mission: Through a collaborative approach we enable all of our school community to be learners who respond positively to the challenges of an ever changing world.

Vision: At École Mountain View School, students, staff, and parents work together to foster a safe and caring environment. Within our school, all children are provided with opportunities to be successful. As part of the community, École Mountain View School students become responsible, productive citizens.

### We Value:

- \* A student centered environment
- \* Achievement in fields of learning, where everybody strives for excellence
- \* The development of character through the promotion of Honesty, Integrity, Citizenship, and Social Responsibility
- \* Students, Parents, and Staff as our community of learners
- \* Respect for self, others and the environment
- \* Open communication within our extended school community
- \* The recognition and celebration of successes within our school community
- \* Diversity in instruction, students, staff and families
- \* Optimism and resilience

### **Principal's Message:**

My name is Kurt Scobie and I am the principal of École Mountain View School. All three of my children attended the French Immersion program at ÉMVS and I am proud of the education that we offer. I believe in our staff, and have seen them go above and beyond to make learning fun and meaningful. I enjoy working with such a dedicated group of teachers and support staff.

As the principal, I have made it my mission to learn every student's name and to find a connection with each one of them at the school. I am also working toward developing relationships with all of the parents as well. I

start my day on bus supervision and say good morning to students as they get off of the bus or as I walk through the playground on supervision. Students and staff realize that my office is open, and accessible, and it is great to see everyone feeling comfortable in coming to see me. It is imperative that we listen to the concerns and beliefs of our parents and students so that they connect with the education we deliver every day. As a French Immersion site we do our daily announcements in both French and English. While Mr. Corbeil is fully bilingual, I am not but I do my best each day to learn and use the French language. It has been quite an experience having students from all grades speak to me in French, and help to correct my grammar and pronunciation when I am in classrooms.

Our mission at École Mountain View School is to enable our entire school community to be learners who respond positively to the challenges of an ever changing world. We value the development of character through the promotion of honesty, integrity, citizenship, and social responsibility. At École Mountain View School, students, staff, and parents work together to foster a safe and caring environment. Within our school, all children are provided with opportunities to be successful. As part of the community, École Mountain View School students become responsible, productive citizens.

The School Continuous Improvement Plan is developed throughout the year and includes staff, students, and parents. We share our data with staff and parents, and work together to develop goals that are supported by effective strategies. This is the work that is done during professional development days, staff meetings, school council meetings and professional learning community times. I also work with other principals and senior leadership during division leadership team meetings. We will be sharing and updating this document with senior leadership, trustees, staff and parents as we reach our milestones.

At École Mountain View School, we have a leadership team that shares the responsibilities for ensuring that *All Kids are our Kids* and the academic *Success for All*. Louis Corbeil is our Assistant Principal, and a long time French Immersion advocate. He works with all teachers, but is an important part of the French programming. He works alongside myself and teachers to ensure that quality teaching is taking place in our school. Nicole Hudson is our Learning Support Teacher. Mrs. Hudson

works with all of our teachers to ensure that all Individualized Support Plans are meeting the needs of our students. Mrs. Hudson also provides intervention groups where students are working in smaller groups at their instructional level, regardless of grade. Our Family School Liaison Counsellor is Erica Funk. Ms. Funk connects with students and their families and helps to alleviate feelings of stress and anxiety that can be felt by students and parents alike.

It is my sincere hope that students and parents alike feel that they are highly connected to our school. Our family of educators and support staff are here to serve. Please come into the school and let us know how we are doing. Kurt Scobie Principal - École Mountain View School

## **School Hours**

### **Regular Day**

8:32 to 3:05 (First bell at 8:27)

**Morning Recess:** 10:15 – 10:30

**Lunch recess:** 11:30 to 11:50

**Lunch period:** 11:50 to 12:10

**Afternoon Recess:** 1:45 – 2:05

## **Teaching Staff**

### **Position**

### **Name**

Principal

K. Scobie

Assistant Principal

L. Corbeil

Junior Kindergarten

D. Goner

E. Madsen

## **English Program**

Kindergarten

J. Danchuk

Grade 1

T. Amundrud

Grade 2

M. Haley

Grade 3

S. Wiebe

Grade 4/5

T. Poon

Grade 5/6

K. Mackay/N. Kelley

Grade 7

M. Marciszyn

## **French Immersion Program**

Kindergarten

G. Lyons

Kindergarten

S. Ritchie

Grade 1

E. Fafard

Grade 1

A. Ford

Grade 1

R. Hendricks

Grade 2

J. Moore

Grade 2

R. DeRoche

Grade 3

R. Vriend/H. Hong

Grade 4

D. Cederstrand

Grade 5

R. Simard

Grade 6

H. Young

Grade 7

L. Corbeil

Learning Support

N. Kelley

Music

H. Hong

Physical Education

L. Hamilton

## **Reporting Periods**

**October 19 - 22**

Goal Setting Interviews

**December 18**

Progress Report

**March 24**

Progress Report

**April 19 - 23**

Spring Student Conferences

**June 28**

Final Progress Report

## **Behaviour Reports**

As part of keeping parents informed of their child's education, Behaviour Reports will be sent home the last school day of each month in September, December, January, March and May. These reports provide regular information on work habits, behaviour and attitude. These are in addition to the report cards sent in December, March and June.

## **Student Expectations**

**Students are expected to:**

➤ **Follow within the School Code of Conduct upon which our Discipline Policy is developed.**

- Show respect for self and others
- Inappropriate language and bullying will not be tolerated.

➤ **Arrive at school and classes on time and be prepared to learn.**

- This includes having pencils, paper etc. for classes and wearing a pair of indoor shoes.
- Students in grades 4 – 7 are expected to change into shorts/sweat pants & t-shirt with indoor running shoes for Phys. Ed. Classes.

➤ **Electronic devices are not to be used at school unless it is under the direction of the classroom teacher for educational purposes.**

- Electronic device includes any device that is capable of sending or receiving calls or messages and devices that are capable of capturing digital images.
- Please refer to the Electronics Use at School Policy for further detail.

➤ **Students are expected to work to their fullest potential, taking pride in their efforts and achievements along with responsibility for their behaviour.**

## **Communications**

Emails will be sent out by Mr. Scobie weekly to all parents. These will include reminders of important dates, special activities and other information relevant to

your child's education. Our school web page, <https://ecolemountainview.gypsd.ca/>, will also include up to date information for activities on the calendar. The web page is intended to be our most current source of information for parents and students, please take the time to check it out!

## **Homework Practices**

Our belief is that students should be able to complete all homework assignments independently. Parents can assist students by asking questions such as: What steps or questions do you find difficult? How do you plan to improve speed or accuracy? Parents should not have to help children complete assignments. Parents can assist their children by ensuring that there is a quiet area and consistent time available for homework or study. Also, parents are to ensure that homework is completed on time and to an acceptable standard. It is important when a student does not understand the work, to stop, and ask the teacher for assistance prior to continuing. Practicing incorrect methods will make it more difficult to correct later.

### ➤ Purpose

- To provide additional opportunities for students to independently practice skills instructed in class
- Rote learning / memorization of facts
- Improve speed and accuracy of skills
- To prepare students for new learning or instruction
- Incomplete classroom assignments are not considered as homework.

### ➤ Assessment

- All homework will be assessed for timely completion.
- All homework assignments will have corrective feedback, provided by the teacher or through peer or self-evaluation based on rubrics.
- Homework assignments are not graded for progress report marks.

## **Safe & Caring at École Mountain View**

The main entrance is unlocked throughout the school day, from 8:00 – 4:00. Side entries remain locked throughout the school day. Teachers open doors for students to enter the school when the warning bell rings prior to the start of the school day and during all recess breaks. Supervisors will open side doors to allow students into the school in the event they need to use the washroom. In the event of cold weather (-20 C), side entries will be unlocked and students will be sent inside to start the day. Morning supervision begins when the first bus arrives, typically at 8:00. Please do not drop students off prior to 8:00 as they will be unsupervised on the school grounds.

Students will have Indoor Recess when the temperature and/or wind chill are -20 or below. In the event of extreme cold, school doors are always unlocked when the first bus arrives in the morning, students are sent in to the school when they arrive if temperatures are below -20. Please ensure that your child is dressed appropriately for the weather.

École Mountain View School is a **Closed Campus**. To help ensure student safety, students are not to leave the school grounds during the school day unless they are accompanied by a parent/guardian. Parents will be expected to sign their child out of the school for appointments or when leaving early due to illness or other reasons.

Parents are welcome and encouraged to become involved in our school. **In the interest of student safety, all parents and visitors to the school must check in at the front office.** We do advise that you arrange an appointment if you wish to meet with a teacher or an administrator. This ensures availability and time to discuss the topic at hand. Parents are also welcome to come out and help with any of our after school clubs and activities. The more the merrier!

## **Lunch Supervision**

Students at École Mountain View School typically eat lunch at school. Supervision is provided by staff over the lunch period. Students are expected to eat at their desks, use an "indoor voice" and clean up after themselves. As part of our Closed Campus initiative, students are permitted to go out for lunch **ONLY** if a parent comes to the school, signs their child out and takes them for lunch.

## **Attendance**

School attendance as stated in the Education Act (2019) is compulsory for all children between the ages of six to sixteen years of age. Regular attendance and being on time are two factors that help your child have a positive attitude towards school. We will monitor attendance and contact parents by mail if attendance is below 85%.

**It is very important that the school be notified as soon as possible if your child will be absent.** Our "Safe Arrival" program means that if a student is not present and the school has not been notified by 8:45, a call will be made to verify the absenteeism reason. **A call at your earliest convenience to the school secretary or our "safe arrival" line at 780-865-2628 will save time and help keep our students safe. You can also email us at [emvsattendance@gypsd.ca](mailto:emvsattendance@gypsd.ca) to let us know of your child's absence.**

## **Illness and Accidents at school**

A child who is ill will not be sent home until it is determined that someone is at home to care for the child. Otherwise, the child is kept under supervision in the office until the parents have been contacted. **Therefore, it is important to enter work and emergency phone numbers on the registration forms.** Despite all precautions, accidents can occur at school. In all instances we try to contact the parents. When a parent cannot be reached and medical attention is required the child will be taken to a clinic or the hospital by a member of staff.

### **Dress Code**

In order to promote favorable attitudes and an appropriate school tone, students must wear clothing in good taste and with modesty in mind. Students are to dress in clothes that are clean, tidy, contain no offensive or improper lettering, logos or slogans, and do not allow exposure of either undergarments or body parts. Clothing with inappropriate language, logos and/or slogans printed on it or that promotes violence, alcohol, tobacco, drugs, or bullying are inappropriate. Examples of inappropriate clothing items include: muscle T-shirts, belly shirts, tube tops, halter tops, see-through blouses or tops with spaghetti straps (minimum 3cm wide strap), low-slung jeans, or jeans that are sagging and expose underwear, short-shorts or mini skirts. Hemlines of shorts and skirts should fall below fingertips when arms are straight at sides. Staff members have the authority to require a student to conform to the dress code of the school. Students that choose to dress inappropriately will be required to change or call home for appropriate clothing to change into prior to returning to class.

### **Bicycles, Skateboards, etc.**

Students who wish to ride their bikes, skateboards, scooters, or wear their roller blades to school are encouraged to do so. In the interests of safety, these students are expected to park their bikes in the bike rack upon arrival to school. Students are not able to ride their bikes during recess breaks. Our school expectation is that students need to wear appropriate safety equipment when using any of these modes of transportation, especially a properly fitted helmet.

### **AWARD CEREMONIES**

Award ceremonies are held during the school year in November, January, March and May. We have much to celebrate. Students will be recognized for exemplary behavior and demonstrating citizenship characteristics at these ceremonies. Your child's teacher will contact you

prior to your child receiving an award so that you can join in the celebration. We also recognize students at the end of the school year for demonstrating exemplary behaviours and citizenship for the entire school year. Students will also be recognized for achievement and practicing Virtues within the classroom throughout the school year.

### **School Fees**

Our school fee structures for the 2019-20 year are different. The Instructional Material fees previously charged are no longer in effect. There are some fees that are a cost recovery fee for enhanced programs such as Art and Outdoor Education. There are also fees for sports teams to assist in covering the costs of tournament entries and transportation. Students that are being assessed these fees will have letters sent home to parents describing the need and purpose of the fee.

### **VIRTUES PROGRAM**

At École Mountain View School we use an inclusive, virtues-based approach to help us bring out the best in students. Virtues are used to acknowledge, guide and correct. During the school year we will focus for two weeks on a particular virtue; such as Respect, Responsibility, Self-Discipline and Service. Ask your child about the virtue currently being focused upon.

September 8-18	<b>Respect/Le Respect</b>
Sept 21-Oct 2	<b>Responsibility/La Responsabilité</b>
October 5-16	<b>Self-discipline/L'Auto-discipline</b>
October 19-30	<b>Integrity/L'Intégrité</b>
November 16-27	<b>Service/Le Service</b>
November 11-29	<b>Tolerance/La Tolérance</b>
Nov 30-Dec 4	<b>Peacefulness/La Tranquillité</b>
December 7-20	<b>Joyfulness/La Joie De Vivre</b>
January 5-15	<b>Unity/L'Unité</b>
January 18-29	<b>Courtesy/La Courtoisie</b>
February 1-12	<b>Flexibility/La Flexibilité</b>
February 15-26	<b>Gentleness/La Gentillesse</b>
March 1-12	<b>Determination/La Détermination</b>
March 15-24	<b>Kindness/La Bonté</b>
April 5-16	<b>Commitment/L'Engagement</b>
April 19-30	<b>Understanding/La Compréhension</b>
May 3-14	<b>Honesty/L'Honnêteté</b>
May 17-28	<b>Enthusiasm/L'Enthousiasme</b>
May 31-June 5	<b>Perseverance/Persévérance</b>
June 8 -12	<b>Tact/Le Tact</b>
June 14 - 28	<b>Patience/La Patience</b>